Thank you for enquiring about advertising your property with us. You can register on our accommodation website – [www.brufordstudentpad.co.uk](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.brufordstudentpad.co.uk%2F&data=05%7C02%7Cstudent%40bruford.ac.uk%7C53e9b391177b44c181a008dd81ace385%7C571e9021d3ff41bd81aa4c24c816f7d5%7C0%7C0%7C638809301758369329%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=swA%2FFQWUE%2F%2BgezukdtjsclDSYdsy7pxXWob0Fa0NiHs%3D&reserved=0).

If you access the Student Pad website, you can create your login and property details. Owners, landlords, landladies and agencies **will be required to have a gas safety certificate for the whole of the advertising period of one year** and should the gas safety certificate expire prior to the end of the advertising year, the property will be removed from the website unless a new one is supplied in good time.

There are video and written guides for using Student Pad on the website, including:

**Register as a landlord:** <https://www.youtube.com/watch?v=C0iPD-gTumI>

**Adding your property:** <https://www.youtube.com/watch?v=5zCg3r7fVsg>

**The fee for the service to is £40** for the complete year, regardless of the amount of properties you advertise. You can pay via our online store.

[http://store.bruford.ac.uk/product-catalogue/other-payments/studentpad](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fstore.bruford.ac.uk%2Fproduct-catalogue%2Fother-payments%2Fstudentpad&data=05%7C02%7Cstudent%40bruford.ac.uk%7C53e9b391177b44c181a008dd81ace385%7C571e9021d3ff41bd81aa4c24c816f7d5%7C0%7C0%7C638809301758390509%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=klCqw4Tk6J88MGdlEs30AJu78WQ%2Ba%2F%2Bo%2FHtupRGGM2A%3D&reserved=0)

**Please return:**

* The completed Code of Standards form (attached). Alternatively, you can accept the code of standards here <https://forms.office.com/e/B1n5RnKu5f> (let me know!)
* A copy (screenshot/PDF) of your listing payment receipt.
* A copy of your electrical certificate.
* If applicable, a copy of your gas certificate.

Then I can then approve the Student Pad add and make it live on portal.